



CARISMA kick-off meeting, 6th February 2007

## Guidelines for poster preparation for CARISMA kick-off meeting

As it's a kick-off meeting of a project with new partners, it would be appropriate to have an introductory presentation from each group. However, with 39 partners, even short oral presentations would take many hours. Instead the Steering Group suggests a poster session.

We figure that as default **each group will present one poster**. However, if some partners represent larger structures it may be relevant to present a poster more. That will of course be possible, but then please inform the Coordinator (via [contact@carisma-network.eu](mailto:contact@carisma-network.eu)) to be sure that there will be enough boards.

In the following, some overall guidelines are given to help you and to ensure that the poster content matches the intentions. The aim is **not** to have very detailed scientific results presented, but to present the research groups.

Relevant information could be:

- Formal information (*Who are you?*):
  - Name (affiliation) of the institution/group
  - Contact information (address, www, mail ...)
  - Leader, key personnel (*optional*)
- Scientific information (*What do you do?*)
  - Research or business fields relevant to **CARISMA**
  - Projects related to fuel cells, especially HT-PEMFC (EU, national)
  - A few key results in brief (*optional*)
- Relations in CARISMA (*What do you want?*)
  - Main topics of interest within **CARISMA** (*optional*)
  - Collaborations sought within **CARISMA** (*optional*)

The poster board dimension is 175 cm long and 115 cm wide, and so standard "A0" format will fit nicely.

The poster should be **printed by the individual partner** and put up during the meeting.

### Poster life after kick-off

The steering group will collect all posters electronically and make them available via our homepage as pdf's. For that purpose, **please send** the final version to Jens Oluf Jensen ([joj@kemi.dtu.dk](mailto:joj@kemi.dtu.dk)). You can also hand it over at the kick-off meeting if it's a large file.

Thanks in advance